

Manuscript Submission Guidelines and Policies for *Dermatitis*®

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Journal Information

- **Submission system:** <https://mc.manuscriptcentral.com/dermatitis>
- Editorial Office Contact: Jo Urquhart: ju.dermatitis@outlook.com
- Support Contact: ju.dermatitis@outlook.com
- Journal Model: Hybrid (Open Access Option)
- Blinding: Double Blind (Authors should upload their title page separate from their main document).
- File formatting requirement stage: Upon submission.
- Instant Online Option (immediate publication of accepted version): No
- Submission Fee: None

About the Journal

Dermatitis provides clinically relevant articles on contact dermatitis, atopic dermatitis, occupational dermatitis, and drug reactions with skin manifestations. Comprehensive reviews, clinical and laboratory studies, case reports, and feature articles will be considered for publication. Most case reports are published online only. Authors are encouraged to submit case reports as Pearls and Zebra.

This journal uses double-blinded peer review. Your manuscript should be accompanied by a **separate** title page containing the following information: (a) the complete manuscript title; (b) authors' full names, highest academic degrees, and name of the institution in which work was done; (c) name and address for correspondence, including fax number, telephone number, and e-mail address; (d) address for reprints if different from that of corresponding author; and (e) all sources of support, including pharmaceutical and industry support, that require acknowledgement. Please include a disclosure of all funding and/or conflicts of interest directly related to the work being submitted. This includes, but is not limited to, funding from any of the following organizations: National Institutes of Health (NIH); Wellcome Trust; Howard Hughes Medical Institute (HHMI); and other(s).

Manuscript Types and Guidelines

Figures or images that are submitted sized to 5"x4" and at least 300 dpi can be considered for an issue cover. We encourage the submission of cover-ready images.

Contact Allergen of the Year (Invited Only)	
Contact Allergen	

Alternatives (Invited Only)	
Editorials (Invited Only)	
Reviews	<ul style="list-style-type: none"> • 5000-word limit (does not include references). • Unstructured Abstract of less than 250 words. • Required: Capsule summary of 2 or 3 bullet points which summarizes the major points of the article.
Studies	<ul style="list-style-type: none"> • 3000-word limit (does not include references). • Requires a structured abstract of 200 words or less: • <u>Background</u> – Describe the primary concern or question that prompted the study. • <u>Objective</u> – State the purpose of the study. • <u>Methods</u> – Summarize the methods. • <u>Results</u> – Summarize the results. • <u>Conclusions</u> – Briefly state the most important conclusion. • Also required, a capsule summary of 2 or 3 bullet points which summarizes the major points of the article.
Case Reports	<ul style="list-style-type: none"> • Requires unstructured abstract of 150 words or less. • Note – At editor's discretion, may be published online only.
Pearls & Zebra	<ul style="list-style-type: none"> • No abstract • 5 references or less. • Submissions should strictly follow the following format: • Precis - Initial sentence of 25 words or less stating why the paper needs be published. • Discussion – Description and discussion of the case in 500 words or less. • Pearl or Zebra - Concluding sentence of 25 words or less stating why the case is a Pearl (provide insight into understanding disease pathogenesis or improving treatment) or a Zebra (cases that inform about previously unrecognized conditions or atypical variants of known conditions).
Images in Dermatitis	<ul style="list-style-type: none"> • This feature is intended to provide a high-quality visual image of an interesting and unique dermatological observation related to Contact, Occupational, Atopic and Drug-induced dermatitis. These include clinical images of skin diseases (ie, photographs, photomicrographs, and other images) that enhance the understanding of cutaneous pathophysiology and improve clinicians' ability to diagnose and treat skin disorders. • Up to a 500-word description of the clinical issue, the patient's presentation and findings, and the images should be included. There should be no more than 2 images (figures), 5 references, and no more than 3 authors. Online supplementary material is not allowed. • For <i>DERMATITIS</i>, the images should address one or more of the four major areas of focus of our journal (Contact, Occupational, Atopic and Drug). The Images will be published in the print version of <i>DERMATITIS</i> and will be posted at the journal website to develop an image gallery. • If the patient(s) described in these manuscripts is identifiable, a patient permission form must be completed and signed by the patient(s) and submitted with the manuscript. Omitting data or making data less specific to de-identify patients is acceptable, but changing any such data is not acceptable. • Images that are provided size to 5"x4" and at least 300 dpi can be considered for the issue cover

Letters	<ul style="list-style-type: none"> • No abstract • Maximum Word count - 500 words • 5 references or less. • Only one figure and/or table allowed
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References

In the text, references should be numbered consecutively with superscript arabic numbers. A list of references should be compiled at the end of the article according to the order of citation in the text. It is preferred that references not be prepared with an electronic reference program. However, if one is used, the references must not be prepared as footnotes, or they cannot be accepted. The reference list should be typewritten, double-spaced, under the heading "References."

- Follow *Index Medicus* or PubMed for abbreviations of journal titles in references.
- Follow the *AMA Manual of Style*, 9th edition, for styling references, as follows (**note: the exception to AMA style is to use et al after naming only 3 authors**):

Journal

1. Davis JT, Allen HD, Powers JD, et al. Population requirements for capitation planning in cardiac surgery. *Arch Pediatr Adolesc Med.* 1996;150:257–259.

Chapter in a book

2. Nahas GG, Goldfrank LR. Marijuana. In: Goldfrank LR, Flomenbaum NE, Lewin NA, et al, eds. *Goldfrank's Toxicologic Emergencies*. 5th ed. Norwalk, CT: Appleton & Lange; 1994:889–898.

Book

3. Sherlock S, Dooley J. *Diseases of the Liver and Biliary System*. 9th ed. Oxford, England: Blackwell Scientific Publications; 1993.

Software

4. Epi Info [computer program]. Version 6. Atlanta, GA: Centers for Disease Control and Prevention; 1994.

Online journals

5. Friedman SA. Preeclampsia: a review of the role of prostaglandins. *Obstet Gynecol* [serial online]. January 1988;71:22-37. Available from: BRS Information Technologies, McLean, VA. Accessed December 15, 1990.

Database

6. CANCERNET-PDQ [database online]. Bethesda, MD: National Cancer Institute; 1996. Updated March 29, 1996.

World Wide Web

7. Gostin LO. Drug use and HIV/AIDS [JAMA HIV/AIDS Web site]. June 1, 1996. Available at: <http://www.ama-assn.org/special/hiv/ethics>. Accessed June 26, 1997.

URL (uniform resource locator)

8. (J. M. Kramer, K. Kramer [jmkramer@umich.edu], e-mail, March 6, 1996).

Style:

In general, style should be patterned after the American Medical Association Manual of Style (9th edition).

Other

Drugs and therapeutic agents should be referred to by their accepted generic or chemical names. The name should not be abbreviated. Code numbers should be used only when a generic name is not yet available. In that case, the chemical

name and a figure giving the chemical structure of the drug is required. Copyright or trade names of drugs should be capitalized and placed in parentheses after the name of the drug. Names and locations (city and state in USA; city and country outside USA) of manufacturers of drugs, supplies, or equipment cited in a manuscript are required to comply with trademark law and should be provided in parentheses. Units of measure should be expressed in the metric system, and temperatures should be expressed in degrees Celsius. Conventional units should be written as SI units as appropriate.

General Manuscript Submission Guidelines and Policies for Mary Ann Liebert Journals

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Submission Preparation

All manuscripts must be prepared in accordance with the Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals (icmje.org). Please consult your specific journal's requirements for additional information.

All Mary Ann Liebert, Inc. journals follow the standards, guidelines, and best practices set forth by the Committee on Publication Ethics (COPE; publicationethics.org), the International Committee of Journal Medical Editors (ICJME; www.icmje.org), the World Medical Association (WMA); www.wma.net), and the American Medical Association (www.ama-assn.org).

Mary Ann Liebert, Inc. recommends that submissions follow standard relevant reporting guidelines. Please consult [The Equator Network](#) for more information.

PaperPal Preflight

The Paperpal Preflight service is available for most journals. PaperPal Preflight allows authors to check their **Original Research** manuscripts for common errors prior to submitting a manuscript for consideration. Please note that this does not guarantee that your paper will pass all submission or other checks, nor that it will be considered for review.

There may be additional requirements for submission. Please review the full instructions for authors for guidelines.

The basic service is free. PaperPal preflight offers an *optional* fee-based service that will provide a report showing tracked changes and potential modifications. Please note that if this service is used, a clean copy of the manuscript must be uploaded to the submission system.

There is no obligation to use either the free or paid service. No editorial, review, nor any other decisions will be dependent on its use.

All manuscripts must be submitted through the journal's ScholarOne Manuscripts site. Please refer to the individual journal's instructions for more information and to access the service.

Manuscript Formatting

Please check your journal's requirements for file formatting. Many journals require formatting compliance only on revision; however, unless stated, the file formatting should comply with the following requirements on submission.

Manuscript Files

The main text file, figure legends, and tables should be prepared in Microsoft Word. Some journals may accept LaTeX. Please consult your individual journal instructions for guidance.

File Naming

- All file names should be in English and contain only alphanumeric characters.
- **Do not include spaces, symbols, special characters, dashes, dots, or underscores.**
- Title each file with the type of content contained in the file (e.g., manuscript.doc, tables.doc, FigureLegends.doc, Fig1.tif, SupplementalData.pdf, etc.).

Figures

- Submission of high resolution .TIFF or .EPS figure files is preferred. Please upload as individual files.
- Cite figures consecutively in text within parentheses.
- Images should not reveal the name of a patient or a manufacturer.
- Note: Figures that will not be reproduced in color must be readable and interpretable in black and white.

Figure Legends

- A legend should be provided for each supplied figure.
- All legends should be numbered consecutively.
- Figure legends may be included at the end of the main text file or uploaded as a separate, double-spaced Word file.
- In each legend, provide explanations for any abbreviations or symbols that appear in the figure.
- If the figure is taken from a copyrighted publication, permission must be secured by the author(s) and supplied at the time of submission with appropriate credit listed in the legend. Permissions and associated fees are the responsibility of the author.

Tables

- Tables may be included after the references at the end of the main text file, or uploaded as a single, separate Word file. All tables should be editable.
- Provide a title for each supplied table.
- Cite tables sequentially in text within parentheses.
- Explain abbreviations used in the body of the table in footnotes using superscript letters, not symbols.
- If a table is taken from a copyrighted publication, permission must be secured by the author(s) and supplied at the time of submission with appropriate credit listed in the legend. Permissions and associated fees are the responsibility of the author.

Supplemental Files

- Supplemental files should be uploaded as individual files. Most text, photo, graphic, and video formats are accepted. Ensure that patient identities are not revealed.
- Supplemental Information will not be copyedited or typeset; it will be posted online as supplied.
- For journals that publish accepted versions of papers prior to copyediting and typesetting, supplemental files will not be posted with the paper until after production has been completed.

Manuscript Structure

Specific journal requirements will vary, however the general order of elements in each manuscript should be

- Title page* with full manuscript title, all contributing authors' names and affiliations, a short running title, a denotation of the corresponding author, and a list of 4-6 keywords/search terms,
- Abstract,
- Main text without embedded figures or tables and with appropriate section headings, if applicable. Most research papers should be organized as follows: Introduction, Materials and Methods, Results, Discussion, and Conclusions.
- Acknowledgments,
- Authorship confirmation/contribution statement (CRediT format is preferred)
- Author(s)' disclosure (Conflict of Interest) statement(s), even when not applicable,
- Funding statement, even when not applicable,
- References,
- Tables included in the text or as a separate document,
- Figure legends at the end of the main text or in a separate Word file,
- Figures uploaded as individual high-resolution files,
- Supplemental files uploaded as individual files.

*Double-blinded journals require a separate title page with the title, all contributing authors' names and affiliations, a denotation of the corresponding author, author acknowledgements, disclosures, and related identifying information.

Your individual journal may require

- An Institutional Review Board (IRB) approval (or waiver) statement and statement of patient consent as a separate paragraph after the methods section,
- Other relevant ethics attestations (see [icmje.org](https://www.icmje.org) for further guidance),
- Data sharing statement,
- Specific abstract and content sections, depending on manuscript type,
- Word count limits, tables/figure limits, and reference format requirements.

Please note that paragraphs should be no longer than 15 lines once typeset.

Pre-Publication Policies

Funding

Upon manuscript submission, the submitting agent will have an opportunity to enter funding/grant information. If funding information is entered correctly, the publisher will deposit the funding acknowledgements from the article as part of the standard metadata to Funder Registry. The entered information should include funder names, funder IDs (if available), and associated grant numbers. Special care should be taken when entering this information to ensure total accuracy. Funding information must also be provided within the manuscript.

Government Funded Research / Funder Requirements

Mary Ann Liebert, Inc. publishers adheres to national and international funder requirements.

We comply fully with the open access requirements of [UKRI](#), [Wellcome](#), and [NIHR](#). Where required by their funder, authors retain the right to distribute their author accepted manuscript (AAM), such as via an institutional and/or subject repository (e.g. EuropePMC), under a Creative Commons Attribution 4.0 International (CC BY 4.0) license for release no later than the date of first online publication.?

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Peer Review

After internal editorial screening for suitability, all manuscript submissions containing original research or that comprise scholarly review are subject to rigorous, independent, external peer review. Editorials, correspondence, news features, and/or Invited opinion or perspective contributions in other sections of the journal are subject to stringent editorial oversight; at need, external, independent review will be arranged to address specialized topics. Final decisions for publication are solely the responsibility of the Editor(s)-in-Chief.

Exclusivity

Manuscripts should be submitted with the understanding that they have neither been published, nor are under consideration for publication elsewhere, in the same form or substantially similar form. Conference abstracts are excluded. If work was presented at a conference, supply the name, date, and location of the meeting as a footnote on the title page of the submission.

Third-party Submissions and Integrity

If a third party is submitting the manuscript, the submitting agent designation must be used, with the identity of the submitting agent disclosed. We reserve the right to reject any manuscript that does not contain this disclosure. The authors are solely responsible for any manuscript submitted on their behalf.

Confidentiality

Editors and reviewers must maintain strict confidentiality of manuscripts during the peer-review process. Sharing a manuscript in whole or in part, outside the scope of what is necessary for assessment, is impermissible prior to an accepted manuscript's official publication date. Reviewers are not permitted to contact authors directly.

Sharing of Materials

Sharing of Materials

Authors must honor any reasonable request for materials, methods, or data necessary to reproduce or validate the research findings during peer review unless it violates the privacy or confidentiality of human research subjects.

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No member of the Editorial Leadership of a journal (Editor in Chief, Deputy/Associate/Guest Editors or Editorial Board members) is permitted to participate in the review or decision process for submissions where there is a potential or actual competing interest. This includes, but is not limited to research or review papers of their own authorship or co-authorship. In those cases, an independent member of the leadership will have full discretion to manage review and decision on the manuscript.

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Mary Ann Liebert, Inc., is committed to maintaining the integrity of the peer-review process by upholding the highest standards for all published articles. All manuscripts are analyzed and evaluated for plagiarism, peer review integrity, and publication integrity. Manuscript screening may be applied at any point in the process, from submission through post-publication. Plagiarized manuscripts or manuscripts with evidence of publication, image, or peer review misconduct will be rejected immediately. If publication misconduct is identified, we reserve the right to rescind acceptance prior to publication.

Authorship

Authorship is defined by the International Committee of Medical Journal Editors in [Roles & Responsibilities](#). Contributors who do not meet all criteria for authorship should not be listed as authors, but they should be acknowledged (**with permission from the named parties**) in the *Acknowledgments* section with a description of their contribution to the work.

ORCID IDs

All submitting authors are required to complete their submissions using an ORCID identifier.

Corresponding Authors

One author should be designated as the corresponding author who will be responsible for communication between the authors and the journal editorial office and publisher. This individual will be responsible for ensuring all authors submit copyright forms, coordinating and responding to page proofs, and managing any other necessary contact during the peer review and production processes.

The submission system permits only one author to be identified as the corresponding author of record. However, we recognize that some submissions call for more than one corresponding author to be noted. In such cases, select one author to be the main point of contact for all communications regarding the peer review process of the paper, and on the title page of the manuscript, designate additional co-corresponding authors by including an asterisk after the authors' names in the byline. Include an accompanying footnote on the title page that reads, "**Co-corresponding authors.*" Please ensure that the title page carries the full affiliation details and email address of any author who should be noted as a corresponding author. If the paper is accepted for publication, the full contact information for all designated co-authors will be listed at the end of the article as per usual journal style.

Authorship Confirmation/Contribution Statement

An authorship contribution statement must be included with the manuscript. We strongly recommend that the authorship contribution statement follow the CRediT Taxonomy guidelines. (<https://credit.niso.org/>)

- Conceptualization (Ideas; formulation or evolution of overarching research goals and aims.)

- Data curation (Management activities to annotate (produce metadata), scrub data and maintain research data (including software code, where it is necessary for interpreting the data itself) for initial use and later re-use.)
- Formal analysis (Application of statistical, mathematical, computational, or other formal techniques to analyze or synthesize study data.)
- Funding acquisition (Acquisition of the financial support for the project leading to this publication.)
- Investigation (Conducting a research and investigation process, specifically performing the experiments, or data/evidence collection.)
- Methodology (Development or design of methodology; creation of models.)
- Project administration (Management and coordination responsibility for the research activity planning and execution.)
- Resources (Provision of study materials, reagents, materials, patients, laboratory samples, animals, instrumentation, computing resources, or other analysis tools.)
- Software (Programming, software development; designing computer programs; implementation of the computer code and supporting algorithms; testing of existing code components.)
- Supervision (Oversight and leadership responsibility for the research activity planning and execution, including mentorship external to the core team.)
- Validation (Verification, whether as a part of the activity or separate, of the overall replication/reproducibility of results/experiments and other research outputs.)
- Visualization (Preparation, creation and/or presentation of the published work, specifically visualization/data presentation.)
- Writing – original draft (Preparation, creation and/or presentation of the published work, specifically writing the initial draft (including substantive translation).)
- Writing – review & editing (Preparation, creation and/or presentation of the published work by those from the original research group, specifically critical review, commentary or revision – including pre- or post-publication stages.)>

Example

Author 1: review and editing (equal). **Author 2:** Conceptualization (lead); writing – original draft (lead); formal analysis (lead); writing – review and editing (equal). **Author 3:** Software (lead); writing – review and editing (equal). **Author 4:** Methodology (lead); writing – review and editing (equal). **Author 5:** Conceptualization (supporting); Writing – original draft (supporting); Writing – review and editing (equal).

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Changes in authorship after submission, revision, or acceptance of a paper are generally not permitted, but the editorial leadership recognizes that in rare circumstances, it may be required. The policy for such cases is as follows:

- A request to alter authorship must be made in writing from the corresponding author to the Editor-in-Chief, with a detailed explanation for the request, the nature of the changes, and the names and affiliations of all authors.
- Written approval of all authors named on the manuscript, as well as any individual(s) being added to or removed from the author list must be provided. The Publisher can provide a form for this, if needed.
- Upon receipt of the request and all written approvals of all involved parties, the Editor-in-Chief will consider the request, render a decision, and notify the corresponding author.
- Post-publication changes or alterations to conference abstracts are prohibited.

- If authors are added or removed upon revision submission, without accompanying documentation of the request, the manuscript will be unsubmitted.

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Please contact the [Director of Production and Editorial](#) to confidentially update your record. Identification or documentation is not required, apart from confirmation that the change is on behalf of yourself (requests cannot be made for other individuals).

Updates will be made to the online versions of the article, but without a formal correction notice and without coauthors being notified.

We recommend authors update ScholarOne and ORCID records with any name changes.

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Upon submission, authors are required to fully disclose any interests, funding or employment that may inappropriately influence or affect the integrity of the submission. Authors should disclose

- *Competing Interests.* A competing interest exists when an individual (or the individual's institution) has financial or personal relationships that may inappropriately influence his actions. These competing interests may be potential or actual, financial or other.
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Authors should identify as their institution(s) the facility where the work was performed and executed. Changes in an author's affiliation after the work was completed, but prior to the submission or publication of the manuscript should be noted using a superscript asterisk in the author listing and a footnote on the title page indicating "Current Address" and listing the new affiliation. Corrections to affiliations or contact information due to relocation after publication is not permitted.

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Transparency and Disclosure

Liebert Journals require authors to disclose any use of AI systems in their research and manuscript preparation.

Authors are required to provide descriptions of an AI system's use in their Materials and Methods section. Include the name and version of the software, the date of the original use, and all relevant prompts, queries or cues that initiated the AI's response. Potential biases and limitations of the outcomes of AI use should be discussed by the authors when presenting their results.

Authorship and Contributions

AI systems are not authors and should not be used or named as authors on a manuscript.

Authorship of a scholarly work requires responsibility for the conduct of the research and the content of the written work created as a result of that research. The contributions of each author should be stated in the paper, noting their specific roles in the research and writing. An AI system used to generate any part of the content must be stated in the Methods section, as above. The listed authors are expected to review a final text and accept responsibility for its accuracy.

Peer Review

All scholarly works considered for publication undergo thorough and rigorous peer review. Manuscripts with AI-generated content are no exception.

Reviewers will evaluate the rigor, methodology, and significance of the research, considering the involvement of AI systems. Reviewers should consider the appropriateness of the use of AI tools when they assess the work, along with the authors' discussion of their use. If any AI tools were used by the Reviewer in the process of preparing their comments, this must be acknowledged to the Editor as part of your report.

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Ownership and copyright of any work can only be awarded to human authors or human-operated institutions, ensuring compliance with intellectual property laws.

How to report concerns

Authors and readers who wish to identify concerns with a manuscript either before or after publication should contact the journal's editorial office.

Ethics

Institutional Review Board Approvals/Waivers

When reporting research involving human data, authors must document the procedures followed in securing approvals from the responsible institutional and national review committee(s), along with confirmation that the research was completed in accordance with the [Declaration of Helsinki as revised in 2013](#).

An institution without an Institutional Review Board must arrange for an outside/external IRB to be responsible for initial and continuing review of studies conducted at the non-IRB institution. Such arrangements must be documented in writing in the manuscript.

If doubt exists whether the research was conducted in accordance with the Helsinki Declaration, the authors must explain the rationale for their approach and demonstrate that the institutional review body explicitly approved the doubtful aspects of the study. Approval by a responsible review committee does not preclude editors from forming their own judgment whether the conduct of the research was appropriate. Please see <https://www.icmje.org/icmje-recommendations.pdf> for additional information.

The publisher requires a statement from authors in the Materials and Methods section to confirm that the appropriate ethical approval has been received, that appropriate processes have been followed, and the name of the committee.

Informed consent by patients/participants should always be secured. A statement confirming that informed patient/participant consent was obtained is required in the Materials and Methods section. The statement of IRB review is accepted as covering the review of consent documentation.

If the study is judged exempt from review, a statement from the committee is required in the Materials and Methods section, including, if applicable, documentation of institutionally approved waiver of informed consent.

Ethics of Experimentation

See the following resources for studies involving human fetuses, fetal tissue, embryos, and embryonic cells:

- [NIH Grants Policy Statement](#)
- [National Conference of State Legislatures Embryonic and Fetal Research Laws](#)

Ethical Treatment of Animals

All peer-reviewed submissions containing animal experiments must comply with local and national regulatory principles and contain a statement in the **Materials and Methods** section of the main text stating whether national and institutional guidelines for the care and use of laboratory animals were followed.

Human Subjects: Patient Consent and Release

If applicable, it is incumbent upon the author(s) to obtain permission to reproduce any identifiable images of patients. Any identifying information should not be published in descriptions or photographs unless the information is essential for scientific purposes and the patient (or patients' parent/guardian) gives written informed consent for publication. Informed consent for this purpose requires that an identifiable patient be shown the manuscript to be submitted. Authors should disclose to these patients whether any potential identifiable material might be available via the Internet as well as in print after publication. Nonessential identifying details should be omitted. Informed consent should be obtained if there is any doubt that anonymity cannot be maintained. For example, masking the eye region in photographs of patients is inadequate protection of anonymity. If identifying characteristics are de-identified, the manuscript should contain assurances/statements that such changes do not distort scientific meaning.

In keeping with patients' rights of privacy, the Journal does not require the submission of patient consent forms, but instead requires the author(s) to retain and archive all patient consent documentation. Upon submission of a

instead requires the author(s) to retain and archive all patient consent documentation. Upon submission of a manuscript for review, the authors must make a statement in the cover letter to the Editor/Journal which attests that

they have received and archived written patient consent in addition to providing the requisite statement in the manuscript.

Data Sharing

We recommend, but do not require, the sharing and archiving of data and any other artifacts that define and support the results stated in a manuscript in a suitable public repository (in accordance with valid privacy, legal, and ethical guidelines). We recommend that a data availability statement be included in the manuscript in the Methods section or as a separate section at the end of the main text file. Describe the location of the data, details on how it can be accessed and any licensing information. If the data is not publicly available or accessible, that information should also be provided.

Datasets should be cited in the reference list.

Important: Please check with your funding agencies to ensure that you are following their data sharing policies. If your funding agency has additional requirements exceeding our policy, you must follow the requirements of your funder.

Update: [New NIH policies for data management and sharing are in effect as of January 25, 2023](#). If your research has NIH funding, please refer to the guidelines for new requirements.

Preprint Servers

Mary Ann Liebert, Inc., allows for papers that were previously deposited on preprint servers to be submitted to our journals, with the proviso that the author updates any preprint versions with a link to the final published article. All submissions, even those deposited on preprint servers, are subject to peer review and does not guarantee publication in any Mary Ann Liebert, Inc. journal.

The submitting author of a paper which was previously deposited to a preprint server should include a disclosure on the title page of the manuscript indicating the name and website of the server and include the DOI number of the preprint.

Referencing/citing non-peer-reviewed material that is found on any preprint server is generally discouraged by Mary Ann Liebert, Inc., journals, but if it is necessary, the citation must indicate that the content is not officially published in a journal, and can only be found on a preprint server.

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Special issues are created at the discretion of the publishing and scholarly leadership of the journal. They are considered integral aspects of the publication and are, therefore, subject to the editorial standards and review policies of all other scholarly content in the journal.

Special issues may be comprised of unsolicited author submissions representing a topic of interest to the journal's community that are curated by the editors and published together.

In other cases, the Editorial and Publishing leadership of the title will select a topic they wish to develop more fully and will create a general call for papers on that topic. Issues of this type may be organized and Edited/Guest Edited by an existing Editorial Board member; alternatively, a qualified guest Editor may be invited by the Editorial Leadership.

A small number of independent proposals for Special issues may be considered. Any proposal will be reviewed by the Editorial and publishing leadership; resulting issue is subject to full review by existing Editorial Board members. We reserve the right to cease development of any special issue if problems with the submitted content or editorial practices are identified.

While respecting the need for editorial independence in the development of a special issues or themed issues, Mary Ann Liebert, Inc. takes full responsibility for the content published in the journal.

Sanctioned Countries Policy

Mary Ann Liebert, Inc., supports a fundamental freedom of expression and considers that the pursuit of academic research around the world from any country should be fairly considered.

Publishing peer-reviewed content, in various forms and mediums, is an international method of communication that drives fields forward, supports the continuance of essential research funding resources, and has the potential to support improved patient outcomes. Censorship, directly or indirectly, plays no part in our considerations of well-conducted and well-presented research and advances in scientific research around the world.

In this same vein, Liebert Editors will continue to remain open to considering research submissions from every country around the world, including sanctioned countries. However, to adhere to OFAC sanctioned policies and to oblige all responsible considerations, Mary Ann Liebert, Inc. has enacted the following policy with respect to handling academic research submissions from identified sanctioned countries, institutions, or individuals. The proposed policy will bring us in compliance with [COPE guidelines](#) and is similar to policies adopted by other major publishers.

Below is a detailed approach of how Mary Ann Liebert, Inc. will specifically manage peer-reviewed journal article submissions from [OFAC sanctioned countries](#).

- All peer-reviewed journals published by Mary Ann Liebert, Inc. are required to follow United States sanctioned countries laws and regulations. Under our mission as stated above, Liebert journal Editors reserve the right to consider academic contributions from researchers in every country around the world.
- Liebert Journal Editors will handle any submission from a listed [OFAC sanctioned country](#) as they would a non-sanctioned country, ensuring the same level of rigorous peer review and suitability of the research subject matter. At present, the highest submitting sanctioned countries include, and are not limited to, submissions from Iran, Russia, Cuba, and Syria.
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- Any accepted papers or content from the sanctioned countries must publish in greyscale. There is no negotiation of this rule. Authors or institutions from sanctioned countries should not be sent any invoices as financial transactions are not permitted.
- **Gold Open Access (OA)** journals operate on an article publishing charge (APC) model, whereby, in non-sanctioned circumstances, the author or their institution is sent an invoice to pay an APC when their paper is accepted following thorough peer review. However, because of restrictions imposed upon certain sanctioned countries, Liebert, Inc. is unable to issue invoices or take any payment from authors based in certain countries where international sanctions are currently in place. This means that any submissions

from authors in sanctioned countries to Liebert Gold Open Access (OA) journals will be unsubmitted for consideration in other appropriate hybrid Liebert titles.

- This rule also applies to Open Access requests and orders in general – authors residing in or affiliated with institutions in current sanctioned countries are not permitted to publish Open Access in any of the Liebert journal titles as financial transactions are not permitted
- When Corresponding Authors have primary affiliations in an OFAC sanctioned country that is also classified as Low Income by the World Bank, the authors may request support of article publishing charges (APCs). The requests from low income authors are considered on a case-by-case basis by the Director of Sales and Author Services.
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Post-Acceptance/Post-Publication Changes/Corrections

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Scientific misconduct and violation of publishing ethics vary and can be intentionally or unintentionally perpetrated. Some examples of misconduct and violations include, but are not limited to, the following

- **Scientific misconduct:** Fabrication, falsification, concealment, deceptive reporting, or misrepresentation of any data constitutes misconduct and/or fraud.
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The Publisher is committed to helping protect the integrity of the public scientific record by sharing reasonable concerns with authorities who are in the position to conduct an appropriate investigation into any allegation. As such, all allegations of misconduct will be referred to the Editor-In-Chief of the Journal who in turn will review the circumstances, possibly in consultation with Associate Editors and/or members of the Editorial Board. Initial fact-

finding will usually include a request to all the involved parties to state their case and explain the circumstances in writing. In questions of research misconduct centering on methods or technical issues, the Editor-In-Chief may confidentially consult experts who are blinded to the identity of the individuals, or an outside expert. The Editor-In-Chief will determine if there is enough reasonable evidence that misconduct possibly occurred. Some instances may require the Editor and/or Publisher to report the instance to the authors' institution for arbitration and/or investigation. The Editor and Publisher will follow the institutions' findings for resolution.

When allegations concern conflict between authors, the peer review or publication process for the manuscript in question will cease while the process described herein is researched. In the case of allegations against reviewers or editors, they will be substituted in the review process while the matter is investigated.

Editors or reviewers who are found to have engaged in scientific misconduct will be removed from further association with the Journal and reported to their institution(s).

If an inquiry concludes there is a reasonable possibility of misconduct, the Editor-in-Chief will retract the paper from the Journal and the scientific record. If the paper is still under peer review, the Editor-in-Chief will withdraw the paper from consideration to the Journal. If the inquiry leads to a lengthy investigation, the Journal will issue an interim Expression of Concern which will identify the concern for readers until a resolution is reached.

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Please consult your journal's specific instructions to identify the format that your journal will use.